

AUSTCONS v2

SKATE SAILING ASSOCIATION OF AUSTRALIA CONSTITUTION	
1	NAME
1.1	This association shall be known and referred to as the "Skate Sailing Association of Australia" , herein referred to as the "Association"
2	DEFINITIONS
2.1	A Skate is any boat built in accordance with the official specifications issued by the Association and for which Registration has been issued by the Association
2.2	Plans shall embrace all drawings , specifications , sail plans and measuring forms issued by the Association
2.3	A State Association is any state association that is recognised by the Association and is constituted in an acceptable manner to the Association
2.4	A Delegate shall be any person authorised by a State Association to work on its behalf
2.5	Rules , Regulations and By-laws are those promulgations of the Association intended to implement the objects of the Association
2.6	"He" shall be interpreted as "She" when required
2.7	This Constitution shall mean all matters contained in the clauses 1 to 23 inclusive
3	MEMBERSHIP
3.1	Membership shall be divided into the following categories
3.1.1	Life Member shall be any person elected by a two thirds majority at an Annual General meeting for conspicuous service to the Association .He shall have the same rights as a Member of the Association for the term of his natural life
3.1.2	Member shall be any person who is fully financial with the Association and is also a fully financial member of a State Association
3.1.3	Elected Member shall be any person elected by the Annual General Meeting for a period of twelve months for the purpose of carrying out specific duties as may be considered necessary by that Annual General Meeting. e.g. , Committee Members and other officers of the Association. He shall have the same rights as a member of the Association for the period he is elected
4	OBJECTS OF THE ASSOCIATION
4.1	To promote , control and encourage class racing amongst Skate Class yachts in the Commonwealth of Australia in accordance with the Rules and Regulations of the

AUSTCONS v2

		Association and the Australian Yachting Federation			
4.2		To purchase , publish , sell or otherwise procure and distribute Plans of the Skate Class Yacht			
4.3		To interpret and give rulings on the Rules , Regulations and By-laws of the Association when requested to do so by any person			
4.4		To affiliate with any other organisation whose objects are similar or in any part similar to the objects of the Association or to organisations which may be beneficial to the Association			
4.5		To arrange for the organisation of an Annual National Championship			
4.6		To promote social activities for the members			
4.7		To perform any act or deed to further these objects or do any thing in the interest of the Skate Class and its members			
5		MANAGEMENT			
5.1		The management of the affairs of the Association shall be vested in the Management Committee , hereafter referred to as the Committee , consisting of the President , two Vice-presidents , the Secretary/Treasurer and the Registrar/Plans officer . Each State Association should be represented on the committee			
5.2		Each member of the committee shall be elected by the members of the Association at the Annual General Meeting by popular vote . The nomination must be put forward and seconded before the candidate may stand for election			
5.3		Each member on the committee must remain a member on the Committee until the next Annual General Meeting , or if beforehand , a motion of no confidence in him is passed at a General Meeting. At either of these times he shall resign from the Committee but he may offer himself for re-election			
5.4		A member may not hold more than one position on the Committee at any given time			
5.5		All members of the Committee are to act in an honorary capacity			
6		PRESIDENT			
6.1		The President shall be the official representative of Association at all functions at which he is present. If he is unable to attend he may appoint any member of the Committee to act on his behalf			

	6.2	The President shall be chairman at all meetings of the Committee and Association at which he is present			
	6.3	In matters of urgent importance , when a meeting is not practicable , he may assume the duties of the Association			
7	SECRETARY/TREASURER				
	7.1	The Secretary/Treasurer shall see that an amended and up to date copy of the Constitution , Rules , Regulations and By-laws are available at all meetings of the Committee and the Association and copies are available to the Registrar/Plans Officer			
	7.2	Receive and promptly reply to all correspondence according to the , policy resolutions and instructions of the Committee or the Association			
	7.3	Produce all inward correspondence and a record of outgoing correspondence at the meetings of the Committee or the Association			
	7.4	Keep accurate minutes of all meetings , which shall be read and if found to be correct , be accepted as a true record of the meeting at the next meeting of the Committee or the Association			
	7.5	Prepare an agenda setting out the business of each meeting			
	7.6	Notify members of the Committee and the Association of dates , times and locations of their respective meetings			
	7.7	Receive all monies paid to the Association and deposit them in the bank account/s of the Association			
	7.8	Issue invoices on behalf of the Association			
	7.9	Ensure that all debts of the Association are paid from Association funds			
	7.10	Keep proper books of accounts showing details of income and expenditure since the previous meeting			
	7.11	Prepare a statement of income and expenditure and a balance sheet showing the financial position of the Association at the end of each financial year (thirtieth of November) for auditing and presentation at the Annual General Meeting			
	7.12	Produce and hand over to the President all books , records and property of the Association when called upon by resolution of the Committee to do so			
8	REGISTRAR / PLANS OFFICER				

AUSTCONS v2

	8.1	The Registrar /Plans Officer shall maintain up to date accurate records of all Skates registered with the Association and all members of the Association					
	8.2	Maintain an accurate and up to date copy of all plans issued by the Association					
	8.3	Ensure that an accurate and up to date copy of the Constitution , Rules ,Regulations and By-laws is sent to each new member of the Association					
	8.4	Approve applications for registration numbers and registration of Skates					
	8.5	Keep a copy of all completed measurement forms that he receives for boat registration					
	8.6	Implement amendments to the plans as directed by the Association					
	8.7	Bring to the notices of the Committee any points under his jurisdiction that he thinks fit					
	8.8	Produce and handover to the President all plans , books , records and property of the Association when called upon by resolution of the Committee to do so					
	8.9	Supply each State delegate with registration application forms by October 1st each year					
9	POWERS OF THE COMMITTEE						
	9.1	The Committee shall have the powers to :-					
		9.1.1	Receive monies on behalf of the Association				
		9.1.2	Expend or apply monies in the promotion of the objects of the Association				
		9.1.3	Impose and collect subscriptions , fees , levies , fines or other charges in accordance with this Constitution				
		9.1.4	Co-opt the services of any individual or body in the interests of the Association				
		9.1.5	Appoint from amongst themselves , anyone to perform specific tasks implementing this Constitution				
		9.1.6	Employ the services of any person or organisation and fix the remuneration to be paid for such services , in the interests of the Association				
		9.1.7	Appoint a Sub-Committee to enquire into any matter and give such Sub-Committee power to act				
		9.1.8	Distribute such sums that it may think fit amongst all State Associations on a pro-rata basis of all the numbers of registered Skates within such Associations				
10	DELEGATES						
	10.1	Each State Association shall appoint one delegate to act for one year . A delegate may appoint a proxy-delegate to act on his behalf					

AUSTCONS v2

	10.2	Each delegate shall notify all members of the Association in his State of all notices of the Association						
11	MEETINGS							
	11.1	The financial year shall end on the thirtieth of November each year . The Annual General Meeting shall be held during and at the National Championship Series , at a place to be nominated by the State Association that is conducting the National Championship . On the morning of the fifth heat , the President's , Secretary/Treasurer's and Association reports shall be presented . The following officers of the Association shall also be elected at this meeting : President , two Vice Presidents , Secretary/Treasure , Registrar/Plans Officer , for the ensuing year						
	11.2	Other General Meetings and Special General Meetings shall be convened by the Secretary/Treasurer upon the request of the Committee or a fifty percent or more majority of Delegates , setting out the purpose for which the meeting is required						
	11.3	Committee Meetings shall be convened by the Secretary/Treasurer and/or the President when he/they feel it is required						
	11.4	Non-member guests may be invited by the President to the meeting , and may speak only by invitation						
12	VOTING							
	12.1	At all meetings the Chairman shall , if there is an equality of votes , be entitled to a casting vote , irrespective of whether he has previously cast a vote on the motion						
	12.2	At all Committee Meetings each member of the Committee shall be entitled to one vote on any decision						
	12.3	At all General Meetings each member of the Association shall be entitled to one vote on any decision						
	12.4	In all matters , except amendments to the Constitution or the Plans or the expulsion of a member , the gaining of more than fifty percent of the votes at any meeting shall pass any proper motion						
	12.5	For amendments to the Constitution or the Plans or for the expulsion of a member , the resolution must be carried by at least a two-thirds majority						
	12.6	Postal votes shall not be accepted with the exception for voting in 12.5 above . Postal votes in this case shall be accepted by the Secretary/Treasurer before the start of the meeting . The postal vote must be signed by the						

		member and must state specifically the manner in which he wishes to vote				
13	BANK ACCOUNTS					
	13.1	The Secretary/Treasurer shall open a bank account/s in the name of the Association at the bank of his choosing , which may be operated on by the members of the Committee , with any two to sign , one of whom must be the Secretary/Treasurer , as directed by the Chairman				
14	ASSOCIATION PROPERTY					
	14.1	No property of the Association shall be transferred , mortgaged or otherwise dealt except pursuant to a resolution of the Committee				
15	REGISTRATION OF BOATS					
	15.1	A Registration Fee shall fall due on the first day of December each year and shall be payable to the Association by the 1st January , each year . Any skate that is not registered by this date shall be deregistered				
	15.2	All registrations and sail numbers shall be issued to Skate owners through their delegates				
	15.3	Registration may be refused if , in the opinion of the Registrar/Plans Officer , the name applied for resembles any name carried by any other registered Skate , or the name applied for is offensive				
	15.4	The Registered Name and Registered Number of the Skate shall be permanently displayed on the transom (if not on the transom then on both sides near the transom) in characters at least 50mm high , in a colour which contrasts with that of the transom				
	15.5	An owner disposing of a registered Skate may retain the right to that name for a period of two years for use on another boat , before the name becomes available to any other owners				
	15.6	It is the responsibility of the owner to ensure that his Skate is registered				
16	FEES , FINES , LEVIES & OTHER CHARGES					
	16.1	All Fees , Fines , Levies and other charges shall be determined at the Annual General Meeting and shall remain unaltered until the next Annual General Meeting . Fees shall be determined by the following method :- > Boat Registration = X (including owners membership) > Registration Transfer Fee = X * 0.59 (to the nearest 50c) > Membership (non skate owner) = X *0.25 (to nearest 50c)				
	16.2	All Fees shall fall due on the first day of December , each year and shall be payable by the first day of				

		January , of the following year				
17	AMENDMENTS TO THE CONSTITUTION					
	17.1	Amendments to this Constitution shall be presented to the Secretary/Treasurer in writing who shall notify all members of the proposed change within 30 days . The decision on the proposed change shall be made at the next Annual General Meeting				
	17.2	All changes in this Constitution shall become effective immediately				
	17.3	Once the Constitution has been changed the Secretary/Treasurer shall notify all members of the change				
18	LIABILITY OF THE ASSOCIATION					
	18.1	The Association shall not accept liability for any action of its members or affiliated organisations except if such action is in pursuance of a resolution of the Committee or the Association				
19	NOTIFICATION TO MEMBERS					
	19.1	Notification to members shall be deemed to have been given if it is posted to the last known address of each State Association Delegate				
20	AMENDMENTS TO RULES , REGULATIONS AND BY-LAWS					
	20.1	Amendments to the Rules , Regulations and By-laws of the Association shall be dealt with at the Annual General Meeting or if the Committee of every State Association agrees to the proposed change they shall be so passed				
21	EXPULSION OF MEMBERS					
	21.1	Any member , who in the opinion of the Committee , willfully infringes the Rules of the Association or is guilty of conduct prejudicial to the Association , may be called upon to explain such action and if no explanation or an unsatisfactory explanation is given , the Committee may suspend the membership of that member for any period they see fit . A three-quarters majority of the Committee shall be required to pass such a motion				
	21.2	Any member may appeal against this motion of the Committee to the Annual General Meeting where a two-thirds majority shall be required to uphold such a motion of the Committee				
	21.3	Any notice hereunder shall be deemed to have been given if sent by registered mail to the last known address of the member concerned				
22	DISSOLUTION					
	22.1	Dissolution proceedings shall be instigated when the membership of the Association falls below 10 members				

